TOOLBOX TALK

Manual Slab Handling Safety

1. Description:

Manual lifting and moving of materials poses a risk of musculoskeletal injuries. These may include back, shoulder and hand/arm injuries. In the stone industry, the risk includes lifting and moving stone slabs in the shop or on the residential or commercial job site. You can avoid serious injury by following these precautions.

2. What can you do?

- Avoid manual lifting, pushing, pulling, rolling or sliding (where possible and practical). Use mechanical aids (slab dollies, suction lifts, scissor clamps with a hoist/crane, etc.) or request help from other coworkers when necessary.
- Know your physical condition and limitations on what you can manually lift or move. Ensure you lift only loads that you know you can safely handle. Consider the size, weight and shape of the slab.
- The proper lifting technique is: Establish good footing. Keep the load close to your body. Bend at the knees as you grasp the slab. Get a full handgrip; keep your body erect and your spine and head in an upright (vertical) position.
- Lift smoothly, straightening the legs (avoid jerky lifts). Reverse the procedure to set the slab down.
- Avoid twisting your body when lifting. When turning, shift the position of your feet rather than twisting your body at the waist.
- Steel toe safety shoes with metatarsal guard are recommended to protect the foot from dropped slabs. Never lift or carry a stone slab in the flat (horizontal) position. Always lift the slab on end in the vertical position. Lifting the slab flat can cause the slab to break, causing injury.
- When unloading slabs, never let a coworker support a slab alone.
- Never jump off a dock onto a truck containing slabs. This could cause the slabs to shift or tip over.
- Always stand at the end of the slab, never in the fall shadow of the slab. Wear gloves while moving slabs and ensure hands/fingers are not pinched between the slab and another surface.

Failure to follow these safety procedures properly or to pay attention to workplace hazards can result in serious injury to you and your coworkers.



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Manual Slab Handling Checklist

The unsafe handling of stone slabs causes many of the injuries that occur in the shop and on the job site. The following are some guidelines to minimize these accidents:

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	Avoid lifting if possible and practical, by pushing, pulling, rolling or sliding slabs to be moved. Use mechanical aids (slab dollies, suction lifts, scissor clamps, etc.) or request help from other employees when necessary. Individuals should not attempt to manually lift items weighing more than 75 pounds (34 kilograms).
	Warm up before lifting. Stretch with side and back bends.
	Lift only loads that can be safely handled. Get help when lifting or moving heavy objects.
	The technique for proper lifting is to bend the knees, not the back, and let the more powerful leg muscles do most of the work.
	Establish good footing. Keep the load close to the body. Bend at the knees as you grasp the slab. Get a full handgrip; keep the body erect and the spine in an uprigh position.
	Lift smoothly, straightening the legs (avoid jerky lifts). Reverse the procedure to set the slab down.
	Avoid twisting your body when lifting. When turning, shift the position of your feet rather than twisting your body at the waist.
	Never lift or carry a stone slab in the flat (horizontal) position. Always lift the slab on end in the vertical position. Lifting the slab flat can cause the slab to break, resulting in injury.
	When unloading slabs, never have a person support a slab alone.
	Never jump off a dock onto a truck containing slabs. This could cause the slabs to shift or tip over.
	Always stand at the end of the slab, never in the fall shadow.
	Remember: there is no place for complacency in the stone business.

Stay Alert. Stay Alive.



Stretching Exercise Routine

1. Neck Rotation

Turn head slowly to look over left shoulder, and then turn head slowly to look over right shoulder. Hold each turn for 3 seconds.



Repeat 5 times.

2. Neck Flexion

Bend head forward. Hold for 3 seconds. Bend head back. Hold for 3 seconds. Repeat 5 times.



3. Chest Stretch

Clasp your hands behind your back at buttock level. Roll your shoulders back and keep chest out. Hold 10 seconds.



Repeat 2 times.

4. Upper Back Stretch Pull elbow across chest to opposite shoulder. Force of hand at elbow. Hold 10 seconds.

> Repeat 2 times, each arm.



5. Backward Bend

Lift upper body and arch back while breathing out. Hold 3 seconds.

Repeat 5 times.



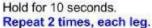
6. Hamstring Stretch

Hands on hips. Front leg knee is straight with toes up. Lean forward at the hips to feel stretch in back of the straight leg. Hold for 10 seconds. Repeat 2 times, each leg.



Quad/Calf Stretch

Hands on hips. One foot in front of the other, toes pointing straight. Keep back leg heel on floor and bend front knee. Bring front leg forward for more stretch.





Squat

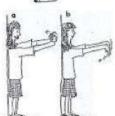
Feet more than shoulder width apart. Arms on hips. Keep back straight and squat like sitting down. Repeat 5 times.



Forearm Stretch

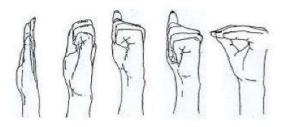
Arm in front of you, elbow straight. Bend wrist down, hold for 10 seconds. Bend wrist up, hold for 10 seconds.

Repeat 2 times, each arm.



10. Tendon Glides

Start and return to straight position after sequence of hand motions. Keep wrist straight during each position and curl fingers. Repeat sequence 5 times.



Everyone should complete 4 to 5 stretching exercises before the start of their shift. Skip or modify any exercises that may feel uncomfortable.

